

# **EUCCHARISTIC MINISTER PROCEDURES**

## **BEFORE MASS**

- Dress appropriately for service at the Lord's altar (**No jeans, etc.**)
- Arrive at least 15 minutes early or you will be replaced
- Sign in, know your position, and then take a seat in the assembly. You will not process in. (**Please do not enter/exit sacristy through sanctuary—use side steps to enter/exit.**)

## **AFTER THE SIGN OF PEACE**

After the Sign of Peace, come up to the base of the sanctuary steps, bow to the altar, and remain there – do not exchange the Sign of Peace with other ministers. Please do not stand directly in front of the altar. Cup ministers stand on Mary's side and bowl ministers stand on Joseph's side. Once the presider has received the Body of Christ, proceed up the steps to take sanitizer to cleanse your hands before taking your positions behind the altar. H2 should cleanse hands first and then approach the presider **quickly**.

## **COMMUNION**

If there is a deacon present, then host #2 becomes an additional cup minister and lines up on Mary's side. After the priest receives communion, if there is no deacon, host minister #2 receives from priest and takes chalice and follows priest to the other ministers. When finished, **please consume the remainder**, place the cup on corporal on altar and cover chalice with purificator. The priest will distribute the cups to the cup ministers who take the cup and **immediately** go to their places. The priest then distributes bowls to bowl ministers who go to their places. Do not take cups or bowls off of altar; they must be handed to you by the priest or deacon.

## **DISTRIBUTION**

If you are a cup minister, please **open the purificator entirely**. When wiping lip of cup, use different areas of the open purificator and turn the cup after each communicant.

## **AFTER DISTRIBUTION**

When cups are empty, place them on the credence table and cover them with the purificator. If there is Precious Blood still remaining, consume it, if you are unable to consume it then take the cup to the altar, place it on a corporal, and wait there for the priest or deacon. Once he consumes the remainder, then take the cup to the credence table and cover it. When host ministers are finished, return ciboria to altar and place on **corporal** (Please do not just place on altar but make sure ciboria are placed on corporal.). Exit sanctuary and bow to altar and return to your place.